



## INVITATION TO PARTICIPATE IN A RESEARCH/PROJECT

### PARTICIPANT INFORMATION

Project Title: How Networking can positively impact future employability for the MA's Fashion Design Management Students as well as their personal adaptation journey to the LCF.

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Dear current or former MA's Fashion Design Management Student,

You are invited to participate in:

*This study explores the positive impact of networking on the future employability of the LCF MA Fashion Design Management Students (FDM) as well as their personal adaptation journey to the university. Going from creating a practical guideline of the current available networking options to a possible actionable plan to encourage the usage of them. The focus of the study will be current and past MA FDM students as well as relevant staff members.*

Please read this sheet carefully and be confident that you understand its contents before deciding whether to participate.

#### **Why have you been approached?**

- *As a staff member you can provide meaningful insights about the current available networking options for the MA FDM students, as well as your professional view on the impact of those in the students' future employability and adaptation journey to the LCF.*
- *As a current or past MA FDM student you will be able to provide insights about the students' awareness regarding all the networking possibilities at the LCF as well as the usage of the same and its impact on your employability.*

#### **If I agree to participate, what will I be required to do?**

- *Staff member: Casual Online Discussion*
- *Current & past MA FDM students: Microsoft Forms Survey and/or Casual Discussions*

#### **What are the possible risks or disadvantages?**

*There might be a risk of data privacy during the research process. The privacy data will be protected in the OneDrive. All the data from participants are protected and secured and data will be analyzed anonymously. Collected data will be destroyed after usage.*

#### **What are the benefits associated with participation?**

- *Staff member: Further visibility of the current networking tools at the LCF (practical guideline) as well as an actionable and realistic plan for the students to encourage networking.*
- *Current & past MA FDM students: With the participation of this research, participants are able to reflect in their current approach to networking at the LCF, and to consider the*

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*benefits of it. As a conclusion of the research, they will obtain a practical guideline of the current available networking options at the LCF and a possible plan to encourage networking.*

## **What will happen to the information I provide?**

*Information will be collected via online video call and via Microsoft Form Survey. The data will be stored securely for analysis. All the Information will be confidential and anonymized. In addition, the privacy data will be stored in the OneDrive in the researcher's personal laptop under password. All the data from participants are protected and secured and data will be analyzed anonymously. The collected data will be destroyed after the completion of the research.*

## **What are my rights as a participant?**

- The right to withdraw from participation at any time
- The right to request that any recording cease
- The right to have any data withdrawn and destroyed, provided it can be reliably identified, and provided that so doing does not increase the risk for the participant.
- The right to be de-identified in any photographs intended for public publication, before the point of publication
- The right to have any questions answered at any time.

## **Whom should I contact if I have any questions or want to withdraw my consent?**

*Susana Guinau / [s.guinaumolina@fashion.arts.ac.uk](mailto:s.guinaumolina@fashion.arts.ac.uk)*

## **PRIVACY NOTICE**

Your personal data will be processed by UAL on its managed systems for research purposes with your explicit consent.

Your personal data will be anonymised and deleted on your request or after the project end date (31 January 2024).

You can find more information about UAL and your privacy rights at [www.arts.ac.uk/privacy-information](http://www.arts.ac.uk/privacy-information).

## **CONSENT TEMPLATE**

1. I have had the project explained to me, and I have read the information sheet
2. I agree to participate in the research project as described
3. I agree to the items checked below.

- ☒ to be interviewed
- ☐ that my voice will be audio recorded
- ☐ that my photo / a film of me will be taken

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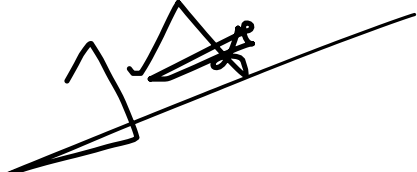
- ☒ to be observed and for field notes to be taken
- ☒ for my assessment feedback to be accessed, anonymised and analysed for Research purposes.
- ☒ that information obtained may be published in an anonymised form.
  - ☐ the data from the identified online platform

4. I acknowledge that:

- (a) I understand that my participation is voluntary and that I am free to withdraw from the project at any time and to withdraw any unprocessed data previously supplied (unless follow-up is needed for safety).
- (b) The project is for the purpose of research. It may not be of direct benefit to me.
- (c) The privacy of the personal information I provide will be safeguarded and only disclosed where I have consented to the disclosure or as required by law.
- (d) The security of the research data will be protected during and after completion of the study. The data collected during the study may be published. Any information which will identify me will not be used.

## Participant's Consent

'I agree to the above as indicated and give my explicit consent under GDPR Art.6(1)(a) and Art.9(2)(a) for my personal data to be processed by UAL as indicated on this form, including any special category data I may choose to provide'

Participant  \_\_\_\_\_ Date: 10/01/2024  
(Signature)

**Participants should be given a copy of this after it has been signed.**